Readme/Install Tips for SOLO Templates

If you are using a Windows computer, see **Downloading and Saving in Windows** below.

If you are using a Macintosh computer, see **Downloading and Saving on a Macintosh** below.

Downloading and Saving in Windows

Downloading from Windows (Internet Explorer)

If you are using a browser other than Internet Explorer, refer to the documentation for your browser.

1. Right-click the file name ending in **.zip**.
2. Click **Save Target As**.
3. Accept the default, **Desktop** and click [Save].
4. When the download is complete, click [Close].

Saving in Windows

If your operating system is other than Windows XP, refer to the documentation for your operating system.

1. On your Desktop, right-click the icon for the **.zip** and click **Extract All**.
2. Click [Browse...] and click the following in the order listed:

   My Computer
   C:
   DonJohnston
   SOLO
   Content
   (If your file ends in .asn) click **Assignments**
   (If your file ends in .opt) click **Outline Templates**

3. Click [OK], [Next >] and [Finish].

Readme/Install Tips for SOLO Templates

Downloading and Saving on a Macintosh

Downloading from a Macintosh

If your Macintosh uses the Tiger (10.4) operating system, you may need to take additional steps. If you are using Tiger and this procedure does not work, refer to your Tiger documentation.

1. Click the file name ending in **.zip**. The file(s) it contains is automatically placed on your Desktop.

   Note: If you get a message that your file may contain an application, click Download.

2. Close the Downloads window by clicking the red ⊗.

Saving on a Macintosh

1. On your Desktop in the Finder, click the following folders in the order listed:

   Desktop
   Applications

   To the right, double-click the following in the order listed:

   Don Johnston
   SOLO
   Content
   (If your file ends in .asn) double-click **Assignments**
   (If your file ends in .opt) double-click **Outline Templates**

2. Click and drag your file from the Desktop to the folder you selected.

   Note: If you want to move several files at once, click the first file to move from your Desktop, press and hold **Shift** and click the remaining files. Click and drag all highlighted files to the folder you selected.